

Documents and Evidence for registered 2023 AGM

Documents that must be presented for registered.

1. In the event the shareholder is present in person as an individual person:
 - Notification of Meeting
 - The identification card of the shareholder issued by a government unit, which has not yet expired, such as, ID card, a driving license or a passport which certified true and correct copy. And in the event of a change of first name and/or family name, evidence thereof shall also be submitted.
 - Shareholder email address and contact number, so that the meeting control system provider can send a meeting link, username, and password for accessing the system for the Annual General Meeting of Shareholders via electronic means.

2. Documents required for appointment of proxy

For shareholders who are natural persons:

- A duly completed proxy form signed by the shareholder and the proxy, together with THB 20 stamp duty;
- A certified true copy of the shareholder's identification document issued by governmental authorities, e.g., identification card, driver's license, or passport;
- A certified true copy of the proxy's identification document issued by governmental authorities, e.g., identification card, driver's license, or passport; and
- The proxy's email address and contact number, so that the meeting control system provider can send a meeting link, username, and password for accessing the system for the Annual General Meeting of Shareholders via electronic means

For shareholders who are juristic persons registered in Thailand:

- A duly completed proxy form, signed by the proxy and the authorized signatory(ies) of the shareholder, with the company seal affixed (if any), and THB 20 stamp duty;
- A copy of the affidavit or certificate of incorporation of the shareholder issued by the Ministry of Commerce or relevant authority not more than three months prior to the date of the meeting, certified by the authorized signatory(ies) of the shareholder, with the company seal affixed (if any);
- A certified true copy of the identification documents of the authorized signatory(ies) of the shareholder issued by governmental authorities, e.g., identification card, driver's license, or passport;
- A certified true copy of the identification document of the proxy issued by governmental authorities, e.g., identification card, driver's license, or passport;
- The proxy's email address and contact number, so that the meeting control system provider can send a meeting link, username, and password for accessing the system for the Annual General Meeting of Shareholders via electronic means

For shareholders who are juristic persons registered overseas:

- A duly completed proxy form, signed by the proxy and the authorized signatory(ies) of the shareholder, with the company seal affixed (if any), and THB 20 stamp duty;
- A copy of the certificate of incorporation or equivalent constitutional document(s) of the shareholder issued by the relevant authority, containing the name of the shareholder, its registered address, and the name(s) of the authorized signatory(ies) and the authority of such person(s), certified by the authorized signatory(ies) of the shareholder, with the company seal affixed (if any);
- A certified true copy of the identification document of the authorized signatory(ies) of the shareholder issued by governmental authorities, e.g., identification card, driver's license, or passport;
- A certified true copy of the identification document of the proxy issued by governmental authorities, e.g., identification card, driver's license, or passport;
- The proxy's email address and contact number, so that the meeting control system provider can send a meeting link, username, and password for accessing the system for the Annual General Meeting of Shareholders via electronic means

In the event of proxy granted by a shareholder who is a foreign investor and has appointed a custodian in Thailand as the depositary and caretaker of his/her shares:

Documents and evidence from the custodian

- A letter of proxy which has been filled in correctly and completely and signed by such person authorized to act on behalf of the custodian as registered, in his/her capacity as grantor, and signed by the proxy holder and fully affixed THB 20 stamp duty;
- A letter confirming that the person signing the letter of proxy is authorized to carry on the business of a custodian, which letter has been signed by the person authorized to act on behalf of the custodian and affixed with the seal (if any) as registered;
- A copy of the custodian's certificate of registration of a juristic person, which copy is certified true and correct by the signature of the person authorized to act on behalf of the custodian and affixed with the seal (if any) as registered, with a statement indicating that the custodian's representative signing the letter of proxy in his/her capacity as grantor is authorized to act on behalf of the custodian;
- A certified true copy of the identification documents of the authorized signatory(ies) of the shareholder issued by governmental authorities, e.g., identification card, driver's license, or passport, which copy is certified true and correct by his/her signature
- A certified true copy of the documents issued by governmental authorities to the person authorized to act on behalf of the custodian which the proxy is the individual person, with certified true and correct by his/her signature